

LOWER PENN PARISH COUNCIL

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PARISH COUNCIL MEETING held on THURSDAY 3 JULY 2024 at the VICTORY HALL, LOWER PENN

PRESENT:

Cllr Ms H Fuller - Chair
Cllr Mrs K Brazenell – Vice Chair
Cllr D Everett
Cllr K Crane
Cllr Mrs C Taylor

7 Members of the Public

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- 90/24 APOLOGIES**
Received from Cllr McEwen, County/District Cllr Mrs Wilson, D. Cllr Reade
- 91/24 MINUTES**
Proposed by Cllr Mrs Brazenell and seconded by Cllr Mrs Taylor and carried that the minutes of the Council Meeting held on 6 June 2024 be approved and signed as a true and correct record.
- 92/24 ELECTION OF CHAIR/VICE CHAIR**
It was proposed by Cllr Mrs Brazenell and seconded by Cllr Mrs Taylor that Cllr Ms Fuller be elected Chairman. Cllr Ms Fuller accepted the position. There were no other admissible nominations.
It was proposed by Cllr Ms Fuller and seconded by Cllr Mrs Taylor that Cllr Mrs Brazenell be elected Vice Chairman. Cllr Mrs Brazenell accepted the position. There were no other nominations.
- 93/24 DECLARATION OF INTERESTS**
None recorded.
- 94/24 LOCAL PLAN**
It was agreed that the Council's response would be posted on social media, via a link to the Parish Council website. HF
No further action until any further updates available.
- 95/24 COUNTY COUNCIL REPORT**
No report available.
- 96/24 DISTRICT COUNCIL REPORT**
No report available.
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97/24	PUBLIC PARTICIPATION	<ul style="list-style-type: none"> ▪ A Springhill Park resident thanked the Parish Council for its support and response to his recent issue. He advised that he will be raising this as a Stage 2 complaint against the District Council. ▪ Pot Holes at the junction of Langley Road/Market Lane and Castlecroft Road – the Chairman agreed to report these problems again. ▪ Junction of Langley Road/Market Lane closed around 22 July 2024. ▪ Concerns were raised regarding the building work at Robins Nest Farm and it was agreed to monitor the situation. 	HF All
98/24	PLANNING APPLICATIONS APPROVED	<p>App No: 24/00405/HEDGE – Removal of hedge Langley Road App No: 23/01011/FUL C2 Care Home – 107 Springhill Lane App No: 23/01036/VAR – Removal of Conditions, Battery Farm, Land off Railway Walk</p>	
	APPLICATIONS REFUSED	<p>App No: 24/00390/FULHH – Front boundary wall/gates – Three Ridings, Radford Lane</p>	
	PLANNING APPLICATIONS PENDING	<p>App No: 24/00489/FULHH – Extensions 59 Springhill Lane App No: 24/00462/FULHH – Extensions 119 Springhill Lane App No: 24/00431/FUL – Demolition of 2 properties – 83-85 Springhill Lane App No: 24/00380/VAR – Condition 2 Variation – Robins Nest Farm App No: 24/00480/TREE – Arboreal work, The Barns, Pool Hall, Trescott</p>	
99/24	MATTERS ARISING	<p>Enforcement Issues Sandhills Nursery (19/00048)– Breach of Condition Notice 4 Case Ref: 22/00132/BOC Caravans – Ivydene, Radford Lane: Enforcement Notice hopes to be served week commencing 24 June 2024. Unauthorised Wall/Pillars – 20 Springhill Park – owners lodged an appeal 21 June 2024 Three Ridings Radford Lane - Garage– Case Ref: 23/00176/UNDEV – Enforcement Notice served 17 June 2024. The Lindens, Penstone Lane – Temporary Caravan – remains on site. Winander Radford Lane – Trees – second visit planned by DC Case Officer and Arboricultural Officer.</p>	
		<p>It was agreed that the Enforcement Officer be asked for an update on all outstanding issues.</p>	Clerk
100/24	107 Springhill Lane – Care Home	<p>A response from the District Council had been received to the Parish Council's Stage 2 complaint and it was agreed that the Parish Council would take no further action. It was also agreed that the District Council be asked to send a copy of its response to District Cllr Reade.</p>	Clerk
101/24	Severn Trent Project	<p>Cllr Crane reported that the gate had been broken on the Market Lane access and that contractors have left it open on a number of occasions. Following a drone photo of the Market Lane site, Cllr Everett agreed to contact STW to identify the site and it was also agreed that STW be contacted to ensure that there have been no alterations to the original plans and that work is on schedule.</p>	DPE Clerk

102/24	Battery Storage Facilities Cllr Everett reported that access to the site on Langley Road is now complete. He thanked Cllr McEwen for his commitment to this issue and it was agreed this would be deferred until the September PC Meeting.	
103/24	Community Speedwatch Next training session at Codsall 3 August 2024. It was agreed that Michelle Shaker be contacted for assurance that volunteers on CSW duties are covered on Staffordshire Police's insurance.	Clerk
104/24	S.I.D'S The Council has been advised that devices will now be positioned on existing lampposts. It was agreed that Andrew Aston be advised that there are no available lampposts in our preferred locations and that the Parish Council now wish to utilise existing lampposts in Penstone Lane and Springhill Lane. Cllr Mrs Brazenell and Cllr Crane agreed to obtain the lamppost numbers and take photos for forwarding to Andrew Aston.	KB/KC
105/24	Fly Tipping/Litter Provisional date for next litter pick is 14 July, depending on response from insurance company regarding public liability cover.	
106/24	Victory Hall Cllr Mrs Taylor reported that the Hall had several regular bookings and was receiving lots of enquiries. She was hoping to arrange regular local community functions in the future.	CT
107/24	Castlecroft Playing Field Nothing to report.	
108/24	Role of District Councillors Bring forward to next meeting.	
109/24	Penstone Lane Footpaths Cllr Crane confirmed that he would continue to report the state of the pavements in Penstone Lane and would be contacting County Cllr Mrs Wilson about this.	KC
110/24	Signage – Market Lane/Dene Road Cllr Ms Fuller confirmed she would arrange for the hedge to be cut back when the bird nesting season was over.	HF
111/24	Notice Boards Cllr Crane offered to inspect the notice boards in the Parish to ascertain whether any maintenance work and asked for a key to be made available for him.	HF/KB/ KC
112/24	Clerk's Vacancy The Clerk advised that another clerk had expressed an interest in the position and it was agreed that an informal meeting would be arranged at a mutually convenient time.	Clerk
ANY OTHER BUSINESS		
113/24	Civil Law of Tort To be researched by Cllr Everett.	DPE
114/24	Funding Availability All councillors were asked to consider funding possibilities given on the leaflets recently circulated.	All

- 115/24 Hollybush at Ebstree**
It was agreed that the District Council would be asked to raise a Tidy-Up Notice for his site and a copy sent to Trysull & Seisdon Parish Council. **Clerk**
- 116/24 Charity Cricket Match**
To be held on 21 July 2024 at Springhill Cricket Club
- 117/24 Overgrown Hedge – The Croft**
Owners to be contacted to arrange for the hedge to be trimmed back. **Clerk**
- 118/24 ACCOUNTS**
The following accounts were presented for payment and cheques signed accordingly.
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| BG Ground Maintenance | June Account | £330.00 | Clerk |
| DBS Ltd | Internal Audit/Qtrly Fees | £204.00 | Clerk |
| Clr Fuller | Reimbursement – Social Club Refreshments | £26.37 | Clerk |
- Audit 2023/24**
The Clerk confirmed that all paperwork had been submitted to the external auditor and that all audit documents had been posted on the website. The date for the commencement of the Exercise of Public Rights for public inspection is 1 July 2024 – 9 August 2024.
- 119/24 FINANCIAL RISK ASSESSMENT**
Nothing to report
- 120/24 DATE OF NEXT MEETING**
Thursday 5 September 2024 at 7.15pm in the Victory Hall.

Signed:  Chairman

Dated: 04/09/24