

# LOWER PENN PARISH COUNCIL

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## MEETING of the PARISH COUNCIL held on THURSDAY 7 SEPTEMBER 2023 at the VICTORY HALL, LOWER PENN

### PRESENT:

Cllr Mrs Southall – Chair  
Cllr Mrs K Brazenell  
Cllr D Everett  
Cllr S McEwen  
Cllr Mrs Taylor

District Councillor R Reade

12 Members of the Public

		Action
82/23	<b>APOLOGIES</b> Received from Cllr Ms Fuller and Staffordshire Police.	
83/23	<b>CHAIRMAN AND VICE-CHAIRMAN</b> To be reviewed at next Meeting	
84/23	<b>MINUTES</b> Proposed by Cllr Mrs Taylor and seconded by Cllr Everett and carried that the minutes of the Council Meeting held on 1 June 2023 be approved and signed as a true and correct record.	
85/23	<b>CO-OPTION OF PARISH COUNCILLORS</b> With the approval of all councillors, the Parish Council co-opted 2 new councillors to the Parish Council – Mrs Kate Brazenell and Mr Steve McEwen. Both councillors signed their Declarations of Acceptance of Office in the presence of all councillors and undertook to observe the Code of Conduct. Both councillors were given their Declaration of Interest forms for completion within 28 days for submission to the District Council.	
86/23	<b>DECLARATION OF INTERESTS</b> D. Cllr Reade declared an interest in any discussion on the Local Plan.	
87/23	<b>POLICE REPORT 05/07/2023 - 04/09/2023</b> Received and circulated. Vehicle Crime:           20 July – theft of Lexus 450 -Springhill Lane 23 July – damage to vehicle parked near Railway Walk 3 September – theft of Range Rover from a layby Langley Road	
88/23	<b>LOCAL PLAN</b> Nothing to report	
89/23	<b>COUNTY COUNCIL REPORT</b>	

<p>90/23</p>	<p>No report available</p> <p><b>DISTRICT COUNCIL REPORT</b></p> <ul style="list-style-type: none"> <li>▪ South Staffs District Council is in a very good financial position.</li> <li>▪ Cllr Reade detailed the time line of the longstanding issues with regard to Sandhills Nursery.</li> <li>▪ Sandhills Nursery – Condition 9 Drainage now discharged and Condition 4 BREEAM still ongoing. Applicant has been given to 15 November to respond – if not received this will be passed to Enforcement.</li> <li>▪ 3 Ridings, Radford Lane: passed to Enforcement – owners have the opportunity to apply for a retrospective planning application.</li> </ul>	
<p>91/23</p>	<p><b>PUBLIC PARTICIPATION</b></p> <ul style="list-style-type: none"> <li>▪ <b>Sandhills Nursery:</b> Residents expressed their disappointment with the situation regarding both past and current issues. With regard to the discharged Condition 9 Drainage, the Clerk was asked to obtain a copy of the Officer’s Report so that councillors could understand the reasoning behind the decision.</li> <li>▪ <b>Sandhills Nursery:</b> Condition 5 Increase of operating capacity of children 105-150. This application has now been refused and District Cllr Reade advised that it has gone to Appeal.</li> <li>▪ <b>Severn Trent Water:</b> A resident reported that there appeared to be a proposed installation of new waste water pipes from Warstones to Market Lane and it was agreed a letter would be sent to Severn Trent Water asking for further details. District Cllr Reade confirmed that an upgrade was needed with a view to future plans.</li> <li>▪ <b>Pavements – Radford Lane:</b> Residents reported that the pavements were in an extremely bad condition and the Chairman agreed to speak to Cllr Mrs Wilson about this.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Chair</p>
<p>92/23</p>	<p><b>PLANNING</b></p> <p><b>App No: 23/00464/FUL Replacement Dwelling – Radford Lodge, Radford Lane</b> Councillors agreed that there were concerns regarding the property lying within the green belt, the height discrepancies of the building and the siting of the proposed double garage. District Cllr Reade advised that an officer will carry out a site visit.</p> <p><b>PLANNING APPLICATIONS PENDING</b> App No: 23/00011/FUL Demolition of existing dwelling and erection of replacement dwelling – Iydenne, Radford Lane</p> <p><b>APPLICATIONS REFUSED</b> App No: 22/01049/VAR – Sandhills Nursery Condition 5 App No: 23/00588/VAR – Springhill Farm, 70 Springhill Lane App No: 23/00437/FULHH Erection of outbuilding (retrospective) 58A Springhill Lane App No: 23/00436/FULHH Erection of boundary fence (retrospective) 58A Springhill Lane</p> <p><b>APPLICATION WITHDRAWN</b> App No: 23/00140/FUL Demolition of bungalows with replacement dwelling – 83-85 Springhill Lane</p> <p><b>APPLICATIONS APPROVED</b> App No: 23/00438/VAR Vary of Condition 2 of 18/00022/FUL to accommodate varied plans for a rear balcony – 58A Springhill Lane App No: 23/00221/FUL Replacement dwelling – 107 Springhill Lane App No: 23/00441/FULHH – Single storey rear extension – Greenacres, Radford Lane</p> <p><b>22/01049/VAR Change of Condition 5 Sandhill Day Nursery Appeal lodged.</b></p> <p><b>23/00203/FULHH 59 Springhill Lane</b></p>	<p>KB/ Clerk</p>

	<p><b>Appeal lodged</b> – email from SSDC 22 May 2023 advising that appeal has been lodged with the Planning Inspectorate against SSDC decline to determine this application.</p> <p><b>22/01066/BUHOEX Additional storey – 119 Springhill Lane</b>  <b>Appeal lodged</b> under Household Appeals Service – no opportunity to submit comments.</p> <p><b>MATTERS ARISING</b></p> <p><b>Enforcement Issues:</b>  <b>Sandhills Nursery (19/00048)– 2 x Breach of Condition Notices 4 &amp; 9 – BREEAM/Foul Water Drainage</b>  Case Ref: 22/00132/BOC  Condition 4 BREEAM – given to 15 November 2023 to comply.  Condition 9 Drainage – Now discharged – District Council to be asked for a copy of the Officer’s Report</p> <p><b>Access Road – Land adj Springhill Cottage – Lawnswood Homes</b>  Case Ref: 19/00192/BOC  Case re-scheduled for 2 October 2023 at North Staffordshire Justice Centre</p> <p><b>New Build 58A Springhill Lane- App 18/00022/FUL</b>  Case Ref: 22/00333/BOC  Balcony – approved  Boundary Fencing – approved  Outbuilding (retrospective) - Refused</p> <p><b>Winander, Radford Lane – App 23/00124/BOC- Tree Protection</b>  Case closed as no current breaches</p> <p><b>Three Ridings, Radford Lane</b>  Unauthorised structure under investigation. Concrete driveway has the required drainage and is permitted development.</p>	
93/23		
94/23	<p><b>Pot Holes</b>  The Chairman agreed to speak to County Cllr Mrs Wilson about this matter.</p>	Chair
95/23	<p><b>Dimmingsdale Bridge</b>  Mr Gregory remains in contact with the Canals and River Trust and the Chairman also agreed to speak to County Cllr Mrs Wilson.</p>	Chair
96/23	<p><b>Overgrown Hedges/Trees Castlecroft Road:</b> District Cllr Mrs Wilson to follow this issue up with Cllr Wendy Dalton from Wolverhampton City Council.</p>	VW
97/23	<p><b>RFU Castlecroft Road:</b> It appears a brick structure has been built without planning permission – photo to be sent to enforcement for further investigation.</p>	Clerk
98/23	<p><b>Old Wulfrunians:</b> A concrete structure is in the process of being built without planning permission. Photos to be sent to Planning for further investigation.</p>	Clerk
99/23	<p><b>Community Speedwatch/Speeding Issues</b>  CSW checks ongoing. Speeding appears to be on the increase and more CSW volunteers are required. The meeting discussed Speed Limit signs and the Chairman said she would make enquiries into costings.</p>	Chair
100/23	<p><b>Fly Tipping/Litter</b>  District Cllr Reade advised that farmers can now apply for 12 free permits at the Council tip if fly tipping occurs on their land.</p>	

101/23	<p><b>Victory Hall</b></p> <ul style="list-style-type: none"> <li>▪ 20 September 2023 – Macmillan Coffee Morning</li> <li>▪ Benches – Cllr Mrs Taylor applying for additional funding to be added to existing Jubilee funds to provide 2 new benches.</li> <li>▪ Wednesday Lower Penn Social Club – still running. Thanks to Cllr Ms Fuller and all those who attend.</li> </ul>	CT																														
102/23	<p><b>Climate Action Group</b> Group has been suspended until more councillors have been elected.</p>																															
103/23	<p><b>Castlecroft Playing Field</b> The wild flower meadow is not doing well and requires re-seeding. Cllr Ms Fuller agreed to contact the Forest of Mercia about this.</p>	HF																														
104/23	<p><b>Red Telephone Box</b> BT will disconnect the electricity and move the box to a more accessible location if required, free of charge. Bring forward to next Meeting.</p>	HF																														
105/23	<p><b>Notice Boards and Planters</b> Bring forward to next Meeting.</p>																															
106/23	<p><b>ANY OTHER BUSINESS</b> Barclays Bank – Money Laundering: Cllrs Mrs Southall, Mrs Brazenell and the Clerk completed the necessary up to date details of the Council for Barclays Bank.</p>	Clerk																														
107/23	<p><b>ACCOUNTS</b> The following accounts were presented for payment and cheques signed accordingly:</p> <table border="0" style="width: 100%;"> <tr> <td>BG Ground Maintenance</td> <td>July Account</td> <td style="text-align: right;">£330.00</td> </tr> <tr> <td>BG Ground Maintenance</td> <td>August Account</td> <td style="text-align: right;">£465.00</td> </tr> <tr> <td>Mrs J Footman</td> <td>Clerk's Qtrly Salary</td> <td style="text-align: right;">£1648.40</td> </tr> <tr> <td>DBS (for HMRC)</td> <td>Qtrly PAYE/NIC</td> <td style="text-align: right;">£238.50</td> </tr> <tr> <td>Cllr Ms Fuller</td> <td>Reimb. Printing Costs</td> <td style="text-align: right;">£33.83</td> </tr> <tr> <td>Cllr Ms Fuller</td> <td>Reimb, Printing Costs</td> <td style="text-align: right;">£32.14</td> </tr> <tr> <td>Mrs J Footman</td> <td>Qtrly Accommodation</td> <td style="text-align: right;">£105.00</td> </tr> </table> <p><b>Cheques Signed July 2023</b> The following cheques were authorised by the Council via email and signed accordingly:</p> <table border="0" style="width: 100%;"> <tr> <td>DBS Ltd</td> <td>Internal Audit/qtrly charges</td> <td style="text-align: right;">£192.00</td> </tr> <tr> <td>BG Ground Maintenance</td> <td>June Account</td> <td style="text-align: right;">£330.00</td> </tr> <tr> <td>SSDC</td> <td>Election charges</td> <td style="text-align: right;">£70.00</td> </tr> </table>	BG Ground Maintenance	July Account	£330.00	BG Ground Maintenance	August Account	£465.00	Mrs J Footman	Clerk's Qtrly Salary	£1648.40	DBS (for HMRC)	Qtrly PAYE/NIC	£238.50	Cllr Ms Fuller	Reimb. Printing Costs	£33.83	Cllr Ms Fuller	Reimb, Printing Costs	£32.14	Mrs J Footman	Qtrly Accommodation	£105.00	DBS Ltd	Internal Audit/qtrly charges	£192.00	BG Ground Maintenance	June Account	£330.00	SSDC	Election charges	£70.00	Clerk Clerk Clerk Clerk Clerk Clerk Clerk
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108/23	<p><b>FINANCIAL RISK ASSESSMENT</b> The Clerk reported that the accounts had now been completed satisfactorily.</p>																															
109/23	<p><b>DATE OF NEXT MEETING</b></p> <p><b>Thursday 5 October 2023 at the Victory Hall commencing at 7.15pm</b></p> <p><b>Signed: ..... Chairman</b></p>																															

**Dated:** .....

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