

LOWER PENN PARISH COUNCIL

PARISH COUNCIL MEETING

7 NOVEMBER 2019

PRESENT:

Cllr N Cox - Chairman
Cllr S Bradley
Cllr Mrs K Brazenell
Cllr Ms N Davies
Cllr R Manoharan
Cllr R Reade
Cllr Mrs C Taylor

District Cllr D Kinsey
Members of the Public

Minute No		Action
229/19	APOLOGIES Received from Cllr Mrs Southall and Cllr Waltho.	
230/19	MINUTES Proposed by Cllr Mrs Taylor and seconded by Cllr Mrs Brazenell and carried that the minutes of the Council Meeting held on 3 October 2019 be signed as a true and correct record.	
231/19	DECLARATION OF INTERESTS Cllr Cox declared an interest in Little Pippins and said that Little Pippins is not a nursery.	
232/19	POLICE REPORT 3 October – 4 November 2019 Received and circulated. Apologies were received for the non-attendance of a police officer at the meeting due to shift patterns. Residents were encouraged to enrol in the Smart Alert scheme to enable them to be made aware of local crime incidents.	
233/19	COUNTY COUNCIL REPORT No report available.	
234/19	Seisdon Quarry Update It was reported that additional weight limit enforcement is to be increased and enforcement of existing limits will be strengthened throughout the parish and surrounding areas. Information regarding proposals received from County Council and sent to all councillors.	
235/19	Speeding Issues/Community Speedwatch Cllr Mrs Taylor reported that there had been an increase in traffic as well as speeding issues throughout the parish over recent months and gave details of incidents that had occurred along Springhill Lane and Dene Road.	

Cllr Mrs Taylor reported that the Speedwatch Team had visited the Springhill Lane location on 22 October 2019 and over a 2 hour period, 30 vehicles out of a total of 200, had been logged as driving over the speed limit.
Cllr Reade suggested that the existence and work of the Speedwatch Team be advertised as widely as possible and Cllr Mrs Taylor said that there is currently a pool of about 9 trained volunteers with further interest being shown from other residents. Mr Keith Dunton collects all data and this is passed to Cllr Mrs Southall for presentation at Council Meetings when available.

She also said that there had been a number of parking issues in the village and on one occasion a number of concrete blocks had been deposited on the highway which had caused a potentially very dangerous situation, and that these had now been removed. Cllr Mrs Taylor advised that all the above issues are being followed up with the District Council, County Council and Staffordshire Police.

236/19

PUBLIC PARTICIPATION

Matters discussed as contained in minutes below

- Sandhills Nursery
- 9 Springhill Park
- Flooding Market Lane/108 Springhill Lane
- Overgrown Hedges
- Local Plan
- Victory Hall

237/19

PLANNING

CURRENT PLANNING APPLICATIONS

App No: 19/00768/FUL Extensions 'Inglenook' Langley Road

Cllr Ms Davies declared an interest and left the room. Cllr Reade took no part in the discussion or voting.

The Meeting agreed that it had no objection to the proposals – Clerk to advise Planning Department accordingly.

App No: 19/00766/TREE Pool Hall Fishery

Reduce crown and remove dead wood from oak tree in Conservation area – no concerns.

App No: 19/00722/AGR Gun Site, Langley Road

Application withdrawn – all portakabins to be removed by 14 November 2019.

App No: 19/00441/UNDEV – Caravan at The Lindens Penstone Lane

The case will be kept open and monitored and will be reviewed in 3 months' time.

APPLICATIONS PENDING

App No: 19/00048/FUL – Retrospective Nursery application – Springhill Cottage (Sandhills)

App No: 19/00656/FUL – Single storey extension – Springhill Cottage

App No: 19/00187/FUL – Change of Use of Stable Block – 229 Castlecroft Road

238/19

LOCAL PLAN

Residents were advised that an open meeting will be held on Thursday 14 November 2019 between 6.00pm and 8.00pm at the Victory Hall to enable all information available to be viewed.

Cllr Reade advised that the sites detailed are not specific sites and following the consultation period, these will be assessed and specific sites selected in June 2020.

All site locations and information are also available to view on the District Council's website and residents can register for further information and alerts by completing the form found on:

<https://www.sstaffs.gov.uk/planning/local-plans-recent-news.cfm> or email localplans@sstaffs.gov.uk

Clerk

239/19	<p>MATTERS ARISING</p> <p>Pavements – Springhill Park Residents were encouraged to continue to report any road/footpath defects or incidents of people being hurt due to the poor condition of the footpaths.</p>	
240/19	<p>Sandhills Nursery There had been two issues raised by a resident and after discussion the Parish Council agreed to respond to the matters by contacting the Planning Department as follows:</p> <ul style="list-style-type: none"> a) To request that a 106 Agreement be put in place b) The Parish Council will object to the ‘Very Special Circumstances’ Report submitted by the Developer <p>Cllr Waltho to be asked to submit these responses on behalf of the Parish Council.</p> <p>Cllr Reade reported that the application may possibly be heard in December and that all issues are being thoroughly investigated prior to a decision being made and that a response from Severn Trent Water has still not been received at the present time. The Developer has agreed to a time extension and the Chairman said that he has spoken to the District Council regarding this.</p>	RW/ Clerk
241/19	<p>Land adjacent to Springhill Cottage Site (No 58) Waste materials now removed.</p>	
242/19	<p>No 9 Springhill Park It was reported that builders have deposited building rubbish on the pavement and the hedge is badly overgrown. The Chairman and Cllr Ms Davies advised that they have both contacted Enforcement regarding a Section 215 Notice.</p>	
243/19	<p>No 62 Springhill Lane (Jays Farm) Cllr Reade reported that the Enforcement Officer is following this matter up as permission is still required for the septic tank.</p>	
244/19	<p>SSDC – My Account A number of residents reported that they did not appear to be receiving alerts through this service and Cllr Reade agreed to follow this matter up.</p>	RR
245/19	<p>Flooding Market Lane/108 Springhill Lane It was reported that severe flooding was occurring at the bottom of the Market Lane/Langley Road junction and it was agreed a letter would be sent to Highways about this. Cllr Manoharan reported that the drains outside 108 Springhill Lane were also causing serious problems and he had spoken to County Cllr Mrs Wilson about this and that Highways will be investigating the problem using drain cameras.</p>	Clerk
246/19	<p>Overgrown Hedges It was reported that a number of hedges throughout the Parish were causing obstruction to the pavements and it was agreed:</p> <p>Market Lane – Cllr Reade to speak to owner of the field Langley Road by Bridge: Clerk to contact Baggeridge Ranger Gun Site: Clerk to contact owner of land and also Highways</p>	RR Clerk Clerk
247/19	<p>Victory Hall Hire Residents reported the difficulty in the availability of hiring the Hall and Cllr Mrs Taylor advised that a review of the bookings, the booking system and the availability is currently being reviewed. Cllr Reade advised that a number of repair works were being considered and action taken to implement these as soon as possible.</p> <p>Trustees Cllr Reade reported that, taking advice from the District Council’s legal team, a decision had been taken last year that responsibility would be taken off individuals and that the Parish</p>	

	<p>Council as a whole are the sole trustees of the Victory Hall. The Parish Council, as Trustees of the Victory Hall, will act outside of its Local Government role and instead will act within the Charity provisions. The Trustees will be responsible for the Management Committee's conduct, its actions and financial decisions. This responsibility lies with the Trustees and not the Parish Council.</p> <p>Land Registration – Being discussed with District Council's Legal Department</p>	
248/19	<p>Poor Water Quality – Lower Penn/Penn areas The Chairman reported that he had submitted a Freedom of Information request and that he will be following up the contents of STW's reply.</p>	Chair
249/19	<p>Stolen Post Box – Langley Road Nothing to report</p>	
250/19	<p>Poor Broadband Service Nothing to report</p>	
251/19	<p>Defibrillator Bring forward to next meeting.</p>	CT
252/19	<p>Log Reports October 2019</p> <p>Castlecroft Playing Field Cllr Bradley to provide a draft plan of the area with current suggestions and this would be circulated to all councillors for further discussion. It was also agreed that Cllr Bradley and volunteers would approach neighbouring properties to ascertain their views and ideas on the suggestions for improving the Playing Field.</p> <p>Village Green Nothing to report.</p> <p>The Roughts/Bus Shelters Nothing to report</p>	SB
253/19	<p>Horse Rider Warning Signs Ongoing.</p>	
254/19	<p>BT Red Telephone Box Nothing to report</p>	
255/19	<p>Railway Walk All items reported to Baggeridge Ranger.</p>	
256/19	<p>Notice Board Radford Lane Cllr Mrs Southall agreed to arrange for a replacement post to be provided. Clerk to contact Mr Jon Lewis to ascertain the whereabouts of the noticeboard.</p>	BS/ Clerk
257/19	<p>Bus Service Cllr Reade advised that only 1 passenger was currently using this service.</p>	
258/19	<p>Parish Council Web Site Cllr Ms Davies advised that she had obtained 3 quotations for the provision of a new web site, of which one was deemed unsuitable. The Meeting agreed that a basic web site with simple instructions would be the best option and it was agreed the Clerk would send copies of the two quotations to all councillors for their preferences. Cllr Reade also pointed out that responsibility needed to be taken for the content of the Council's social media page.</p>	Clerk
259/19	<p>Divisional Parish Council Meeting</p>	

	The Chairman advised that he had been unable to attend this meeting.							
260/19	<p>Scarecrow /Poster Event – 2 November 2019 Cllr Mrs Taylor reported on the successful event which was very well attended by children, parents and Staffordshire Police. Children were invited to create posters and 3 winners were chosen. Prize vouchers were donated by the Parish Council and Cllr Mrs Taylor thanked Gill and Phil Holmes and Karl Scott for their help and involvement in this event.</p>							
261/19	<p>Verge Maintenance – Street Scene Team Further to an email received from the Street Scene Team, it was agreed that Ryan Taylor would be invited to a Parish Council Meeting in the New Year to discuss this matter.</p>	Clerk						
262/19	<p>Goods Available from District Council Clerk to request black bags for litter collection and fly tipping signs.</p>	Clerk						
263/19	<p>ACCOUNTS Details of the Council's account balances for October were given to the meeting.</p> <p>It was proposed by Cllr Cox and seconded by Cllr Bradley and carried that the following accounts be paid and cheques were signed accordingly:</p> <table border="0" data-bbox="207 929 1276 996"> <tr> <td>BG Ground Maintenance</td> <td>October Account</td> <td>£270.00</td> </tr> <tr> <td>Mrs C Taylor</td> <td>Reimb. Poster Vouchers</td> <td>£30.00</td> </tr> </table> <p>Cllr Reade advised that the election invoice has been prepared and should be received imminently and is less than originally stated.</p> <p>Budget 2020/21 Cllr Ms Davies, on behalf of the Finance Sub-Committee, presented a draft budget for discussion. It was proposed by Cllr Ms Davies and seconded by Cllr Mrs Taylor and carried that the draft budget and precept recommendation required for 2020/2021 would be increased from last year to £17,500 (to include the purchase of a defibrillator/s) and the Clerk was asked to advise the District Council accordingly.</p>	BG Ground Maintenance	October Account	£270.00	Mrs C Taylor	Reimb. Poster Vouchers	£30.00	Clerk Clerk
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Mrs C Taylor	Reimb. Poster Vouchers	£30.00						
264/19	<p>ANY ISSUES ARISING FROM DISTRICT COUNCIL BUSINESS All information given within previous minutes.</p>							
265/19	<p>FINANCIAL RISK ASSESSMENT 2020/21 Budget discussed and agreed.</p>							
266/19	<p>SECTION 17 Nothing to report</p>							
267/19	<p>DATE OF NEXT MEETING Thursday 5 December 2019 commencing at 7.15pm</p>							
	<p>Signed: Chairman</p> <p>Date:</p>							

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