

LOWER PENN PARISH COUNCIL

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ANNUAL MEETING of the PARISH COUNCIL held on THURSDAY 11 MAY 2023 at the VICTORY HALL, LOWER PENN

PRESENT:

Cllr Mrs B Southall
Cllr Ms Fuller
Cllr D Everett

District & County Cllr Mrs V Wilson

6 Members of the Public

		Action
30/23	<p>DECLARATIONS OF ACCEPTANCE OF OFFICE</p> <p>All councillors present signed a Declaration of Acceptance of Office and an undertaking to observe the Code of Conduct as councillors of Lower Penn Parish Council.</p> <p>It was noted that Cllr Mrs Corinne Taylor is on holiday and has agreed to sign her Declaration on her return as soon as possible.</p> <p>All councillors were given a Disclosable of Pecuniary and Other Interests form for completion within 28 days.</p>	All
31/23	<p>ELECTION OF CHAIRMAN AND VICE-CHAIRMAN</p> <p>Nominations for the position of Chairman were invited and it was proposed by Cllr Ms Fuller and seconded by Cllr Mrs Taylor (via email) that Cllr Mrs Southall be elected Chairman for the coming year. Cllr Mrs Southall accepted the position and signed her Declaration of Acceptance of Office in the presence of the Council.</p> <p>It was proposed by Cllr Mrs Southall and seconded by Cllr Mrs Taylor (via email) that Cllr Ms Fuller be elected Vice-Chairman for the coming year. Cllr Ms Fuller accepted the position and signed her Declaration of Acceptance of Office in the presence of the Council.</p>	
32/23	<p>APOLOGIES</p> <p>Received from Cllr Mrs Taylor and District Cllr Reade – both of whom are on holiday.</p>	
33/23	<p>MINUTES</p> <p>Proposed by Cllr Ms Fuller and seconded by Cllr Mrs Southall and carried that the minutes of both Council Meetings held on 6 April 2023 be approved and signed as a true and correct record.</p>	
34/23	<p>DECLARATION OF INTERESTS</p> <p>None recorded</p>	
35/23	<p>CO-OPTION OF PARISH COUNCILLORS</p> <p>It was recorded that there were 5 vacancies on the Parish Council following the uncontested election on 4 May 2023 and it was agreed that the vacancies would be advertised as soon as possible. Any applicants should send their details to the Clerk of the Council to arrive not later than 2 June 2023 and the Parish Council will then arrange for interviews to take place.</p>	

36/23	<p>VICTORY HALL DISPENSATION The Clerk granted dispensation to those councillors who are also members of the Victory Hall Committee to speak on all matters relating to the Hall at Parish Council Meetings.</p>	
37/23	<p>POLICE REPORT 06/04/2023-05/05/2023 Received and circulated. Vehicle Crime: 13 April – vehicle stolen Springhill Park 11 April - vehicle stolen Showell Lane 14 April – attempted theft of vehicle Springhill Lane</p>	
38/23	<p>LOCAL PLAN Cllr Mrs Wilson stated that although the District Council continues to monitor this issue weekly, clarity is still awaited from the Government before further decisions are made.</p>	
39/23	<p>COUNTY COUNCIL REPORT County Cllr Mrs Wilson reported on her recent site visit to Lower Penn as follows:</p> <ul style="list-style-type: none"> ▪ Dimmingsdale Bridge: the County Council has agreed to extend the crash barrier but following the recent accident and damage to the bridge, this will have to be delayed until repairs to the bridge are carried out by CRT. ▪ Dene Road – Chevrons: The County Council is looking to provide additional warning signage further along Orton Lane. ▪ Market Lane Flooding: nothing further to report at present. ▪ Pot Holes/Drains: Drain in Greyhound Lane blocked which causes continued flooding Flooding in Flash Lane -Cllr Ms Fuller to report. <p>Cllr Ms Fuller advised that she had prepared a map showing problem areas of pot hole clusters and blocked drains which she will forward to Cllr Mrs Wilson.</p>	HF/VW
40/23	<p>DISTRICT COUNCIL REPORT District Cllr Mrs Wilson advised that she had been appointed Group Deputy Leader of the Council. The Chairman asked if periodic District Council surgeries could be held with Cllr Mrs Wilson and Cllr Reade in attendance and it was agreed that dates would be organised for this.</p>	BS/VW
41/23	<p>PUBLIC PARTICIPATION</p> <ul style="list-style-type: none"> ▪ Discussion on recent election results and the District Council's stance on the Local Plan. ▪ Concern regarding 2 properties as follows: Three Ridings, Radford Lane: Large wall built, trees removed, garden concreted. Winander, Radford Lane: tree roots being compromised by large skip <p>The Chairman and residents who reported these issues to check original planning applications.</p>	BS/HF
42/23	<p>PLANNING</p> <p>PLANS CONSIDERED MID-MEETING App No: 23/00140/FUL Demolition of 2 existing bungalows and provision for a single replacement dwelling- 83-85 Springhill Lane Councillors had concerns regarding these proposals and advised the Planning Department accordingly.</p> <p>PLANNING APPLICATIONS PENDING App No: 23/00011/FUL Replacement Dwelling – Ivydene, Radford Lane App No: 23/00161/FUL Temporary consent for caravan – The Lindens, Penstone Lane App No: 23/00221/FUL Replacement dwelling – 107 Springhill Lane</p> <p>APPLICATIONS APPROVED App No: 23/00188/FULHH Extensions 86 Springhill Lane</p> <p>22/01049/VAR Change of Condition 5 Sandhill Day Nursery Appeal lodged.</p>	

	<p>MATTERS ARISING</p> <p>Enforcement Issues: Update received from Planning Enforcement as follows:</p> <p>Sandhills Nursery (19/00048)– 2 x Breach of Condition Notices 4 & 9 – BREEAM/Foul Water Drainage Case Ref: 22/00132/BOC Target determination date of 11 May 2023. Enforcement Notice now on hold pending the outcome of the discharge of Conditions application.</p> <p>Access Road – Land adj Springhill Cottage Case Ref: 19/00192/BOC This issue is listed for 5 June 2023 at Newcastle-under-Lyme Magistrates Court for prosecution of failure to comply with Planning Enforcement Notice served on Lawnswood Homes.</p> <p>New Build 58A Springhill Lane- App 18/00022/FUL Case Ref: 22/00333/BOC Enforcement ongoing and owner has instructed a planning agent to submit a retrospective planning application for submission within 2 weeks.</p> <p>Sandhills Nursery Case Ref: 22/00401/UNDEV – unauthorised development ongoing at rear of building. District Council officer, Lee Marbury, to provide an update.</p> <p>Cllr Everett felt that a meeting should be arranged between the Planning Officer, the Enforcement Officer and the Parish Council to clarify all the above issues and agreed to request such a meeting and provide a suitable agenda for discussion.</p> <p>Community Speedwatch/Speeding Issues Nothing to report.</p> <p>Fly Tipping/Litter Incidents of fly tipping appear to be on the increase particularly at The Roughs. The Chairman confirmed that all incidents are reported to Street Scene.</p> <p>Victory Hall The Chairman confirmed that the organisers of the event due to be held on Sunday 7 May had failed to attend and had been uncontactable and the event had not occurred.</p> <p>Climate Action Group To be discussed when a full council has been appointed.</p> <p>Castlecroft Playing Field The Chairman said she would undertake a site visit to check on the playing field.</p> <p>Lower Penn Social Club – Community is the Best Medicine Fund Cllr Ms Fuller confirmed that the Hall will be open every Wednesday morning 10.00am – 12.00 until 5 July 2023 and urged residents to pop in for a cup of tea and a chat!</p> <p>King’s Coronation Cllr Mrs Taylor to apply for grant funding, to be added to existing Jubilee funds, in order to purchase 2 commemorative benches for both the late Queen and King Charles.</p> <p>Red Telephone Box</p>	<p>DE</p> <p>BS</p> <p>CT</p>
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BT will disconnect the electricity and move the box to a more accessible location if required, free of charge. Cllr Ms Fuller said she would post on social media to ascertain residents' views on this.

HF

ANY OTHER BUSINESS

52/23 Notice Boards and Planters

The Meeting discussed the poor condition of the notice boards and the Chairman said she would make enquiries into the cost of new boards and also planters for the village.

BS

53/23 ACCOUNTS

The following accounts were presented for payment and cheques signed accordingly:

BG Ground Maintenance	April Account	£330.00
DBS Ltd	Qtrly account and new tax year	£30.00
Mrs J Footman	Clerk's Petty Cash	£250.00

**Clerk
Clerk
Clerk**

54/23 FINANCIAL RISK ASSESSMENT

The Clerk reported that the accounts had now been completed and would be given to DBS for an internal audit as soon as possible.

Clerk

55/23 DATE OF NEXT MEETING

Thursday 1 June 2023 at the Victory Hall commencing at 7.15pm

Signed: **Chairman**

Dated:

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