Parish of LOWER PENN

NOTICE OF ANNUAL PARISH MEETING

NOTICE IS HEREBY GIVEN THAT:

The Annual Assembly of the Parish Meeting for the above-named Parish will be held at **THE VICTORY HALL, LOWER PENN on**

THURSDAY 16 MAY 2019 at 7.15pm

Such persons only as are registered as Local Government Electors for the Parish will be entitled to vote at the meeting and the meeting will be open to the public during the Public Participation session.

The business to be transacted at the meeting is as follows:

1. Declarations of Acceptance of Office – All Councillors
2. Election of Chairman and Vice Chairman
3. Apologies
4. Approval of Minutes of Meetings (2) held on 4 April 2019
5. Recording of Any Other Business matters
6. Police Report
7. Public Participation
8. County Council Report
9. Planning
   a) Current Planning Applications
   b) Applications considered mid-meeting
   c) Applications Pending
   d) Any Other Planning Matters
10. Matters Arising from Minutes
11. Correspondence
12. Any Other Business
13. Accounts
14. Financial Risk Assessment
15. District Council Report
16. Election of Officers
17. Donations
18. Section 17
19. Date of next Meeting

Signed: **Mrs Jan Footman – Clerk**
Lower Penn Parish Council