

LOWER PENN PARISH COUNCIL

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PARISH COUNCIL MEETING held remotely via Zoom on THURSDAY 4 MARCH 2021

PRESENT:

Cllr N Cox - Chairman
Cllr Mrs B Southall – Vice-Chair
Cllr Mrs K Brazenell
Cllr Mrs C Taylor
Cllr D Williams

District Cllr D Kinsey
County & District Cllr Mrs V Wilson
PCSO Alexandra Rathbone

3 Members of the public

		Action
196/21	APOLOGIES Received from Cllr Ms Davies, Cllr Solway-Blower and District Cllr Reade	
197/21	MINUTES Proposed by Cllr Mrs Brazenell and seconded by Cllr Mrs Taylor and carried that the minutes of the remote Council Meeting held on 4 February 2021 be approved as a true and correct record.	
198/21	DECLARATION OF INTERESTS None recorded	
199/21	PARISH COUNCIL VACANCIES: CO-OPTION The Chairman reiterated that there were 2 further vacancies on the Council to be filled.	
200/21	POLICE REPORT Received and circulated to the Council. PCSO Alexandra Rathbone attended the meeting and gave further information on incidents within Lower Penn. In reply to the Chairman, she confirmed that there was a digital 101 reporting capability now available, and agreed to send further information in order for this to be posted on the Council's Facebook page.	
201/21	PUBLIC PARTICIPATION The Council welcomed members of the public to the meeting and the following issues were discussed: Land adjacent 58 Springhill Lane – Access Road District Cllr Kinsey said that he had received confirmation from Enforcement that they would be taking enforcement action against the unauthorised section of the access road and that the council will not be inviting a retrospective planning application as it is contrary to local and national planning policy. Cllr Kinsey also confirmed that the 3 trees on site are protected by TPO's and that he would follow up the option of protection barriers with the D Council	DK

<p>202/21</p>	<p>County Cllr Mrs Wilson confirmed that regarding the S111 Agreements, three of the technical points have been resolved and a fourth requires a site inspection by the County Council and that this should be resolved before the weekend.</p> <p>The Chairman thanked County Cllr Mrs Wilson and District Cllr Kinsey for all they have done on this issue which is appreciated by the Parish Council.</p> <p>COUNTY COUNCIL REPORT Road Works – Market Lane: some re-surfacing work will be carried out on 12 April 2021. 108 Springhill Lane: a major blockage has been found in the gully outside this property and County Cllr Mrs Wilson reported that the Council was looking at the best way to resolve this problem. Highways Team: Cllr Mrs Wilson reported a number of incidents had occurred, none of which were in Lower Penn, where operatives had been verbally abused by residents whilst working and she confirmed that this would not be tolerated. Pop Up Testing Sites: there were a number of sites available with free spaces and there could possibly be the availability of vaccines if these sites were contacted. Zoom Surgery: held with Mr Ben Adams, the Police and Crime Commissioner</p>	
<p>203/21</p>	<p>PLANNING Current Applications: none received Plans Considered mid-Meeting: none received</p> <p>Planning Applications Approved: 20/00926/TTREE – Tree works 121 Springhill Lane 21/00080/FUL Extensions 63 Springhill Park 21/00045/FUL – Extensions Brooklands Penstone Lane</p> <p>APPLICATIONS PENDING App No: 20/00937/FUL – Extensions Springhill Farm, 70 Springhill Lane App No: 20/01092/TTREE – Walnut Tree Cottage App No: 21/00053/FUL Erection of single storey rear extension – 60 Springhill Lane App No: 21/00092/FUL– Extensions 27 Springhill Park</p> <p>Appeal Sandhills Nursery: APP/C3430/W/20/3253111 – 19/00048/FUL Written representation sent to Inspectorate</p> <p>Planning Portal Confirmation received from Planning Department that all original plans will be available to view on all resubmissions in the future.</p>	
<p>204/21</p>	<p>LOCAL PLAN No update available</p>	
<p>205/21</p>	<p>MATTERS ARISING Community Speedwatch/Speeding Issues Start date for Speedwatch visits not yet identified.</p>	
<p>206/21</p>	<p>Fly Tipping/Litter The Chairman reported that he had spoken to the Street Scene Team to thank them for their prompt service when fly tipping is reported. There are 3 hot spots in Lower Penn that have been identified and these are being monitored accordingly. He also said that the Team would collect bags of rubbish (to be left on left hand side of road) that have been collected by volunteers if they are asked to. Contact Street Scene on: 01902 696000 or email info@sstaffs.gov.uk and Cllr Mrs Taylor confirmed she would be speaking to Cllr Solway-Blower regarding the organisation of such litter picks.</p>	<p>CT/ TSB</p>

	<p>District Cllr Kinsey advised that the District Council has been successful in applying for additional covert cameras and that these would be used to target hot spots in the County.</p> <p>Cllr Williams said that all weight restriction signs are correctly in place throughout the village which indicates that skip lorries should not be travelling through the village and should be reported.</p>	
207/21	<p>Market Lane – Radio Masts Cllr Williams reported that all aerials are lower than the roof top. To be kept under observation.</p>	
208/21	<p>Drug Issues – Lower Penn Nothing further to report – to be kept under observation.</p>	
209/21	<p>Government Rural Broadband Scheme Cllr Williams said that canvassing could now commence from 8 March as per government guidelines and asked for councillors’ help in collecting information from residents.</p>	All Cllrs
210/21	<p>Defibrillator It was agreed that a defibrillator and locked unit would be ordered on the basis of a hire agreement and a location for the unit had been identified.</p>	CT/DW
211/21	<p>Chairman’s Chain/Plaque for Ex-Cllr Harry Brown Chairman and Cllr Mrs Southall to arrange when restrictions are lifted.</p>	NC/BS
212/21	<p>Market Lane It was reported that some residents were considering financing the re-surfacing of their slip road and County Cllr Mrs Wilson had provided details of the criteria to be followed if this were to proceed. Cllr Mrs Taylor said she would make further enquiries, and ascertain the location of the blocked gully which should be reported to the County Council.</p> <p>The following issues will be temporarily suspended due to Covid-19</p> <ul style="list-style-type: none"> ▪ Log Reports ▪ Horse Rider Warning Signs ▪ BT Red Telephone Box ▪ Notice Board – Radford Lane ▪ Crash Barrier – Dimmingsdale Bridge <p>ANY OTHER BUSINESS</p>	CT
213/21	<p>Use of Victory Hall Cllr Mrs Southall reported that the use of the Hall for cautionary interviews had been agreed on an ad hoc basis.</p>	
214/21	<p>Grounds Maintenance Contract It was agreed to obtain a quotation from the District Council and Cllr Williams said he would accompany the officer to identify the sites requiring grass cutting. The Clerk agreed to contact Andrew Aston and to establish the current annual cost with our contractor.</p>	Clerk/DW
215/21	<p>Climate Change Workshop (Teams) To be held on 25 March 6.30pm – 8.30pm -invites to be arranged for Cllr Mrs Brazenell and Cllr Mrs Taylor.</p>	Clerk
216/21	<p>May Annual Meeting Councillors agreed to discuss this further as to whether a virtual or face to face meeting is held. Bring forward to next meeting.</p>	
217/21	<p>Annual General Meeting – April</p>	

It was agreed this would be deferred until April 2022 as due to Covid-19 restrictions, there was little to report.

218/21

Free Tree Offer – Forest of Mercia

Further information and contact details to be posted on Facebook Page – 01922 417770 or trees@forestofmercia.com

219/21

District Council Sessions – Teams Guest Account

Councillors were invited to create a guest account for the purpose of future meetings.

220/21

ACCOUNTS

It was proposed by Cllr Cox and seconded by Cllr Mrs Taylor and carried that the following accounts be authorised for payment and cheques would be circulated for signature:

Mrs J Footman	Clerk's Qtrly Salary	£1588.60
Mrs J Footman	Office Accommodation – 3 months	£105.00
DBS (for HMRC)	PAYE and Employers NIC	£159.77

**Clerk
Clerk
Clerk**

Cheque signed mid-Meeting

Councillors had agreed a payment to the Victory Hall of £68.00 for two month's hire charge for use of the hall in February and March 2020 for Parish Council Meetings.

221/21

DISTRICT COUNCIL REPORT

District Cllr Kinsey confirmed that all information had been contained within the above minutes.

222/21

FINANCIAL RISK ASSESSMENT

The Clerk reported that the end of year accounts would commence after 31 March 2021 for the year April 2020 to March 2021.

223/21

SECTION 17

Nothing to report

224/21

DATE OF NEXT MEETING

Thursday 1 April 2021 commencing at 7.15pm – Zoom Meeting

Signed: **Chairman**

Date:

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