

# LOWER PENN PARISH COUNCIL

## PARISH COUNCIL MEETING

7 MARCH 2019

### PRESENT:

Cllr R Reade – Chairman  
Cllr J Lewis  
Cllr D Marsh

County Cllr Mrs V Wilson  
Members of the Public

Minute No		Action
331/19	<p><b>APOLOGIES</b> Received from Cllrs Brown, Merrick, Waltho, Mrs K Williams and Ms A Williams</p>	
332/19	<p><b>MINUTES</b> Proposed by Cllr Lewis and seconded by Cllr Reade and carried that the minutes of the Council Meeting held on 7 February 2019 be signed as a true and correct record.</p>	
333/19	<p><b>RECORDING OF ANY OTHER BUSINESS</b></p> <ul style="list-style-type: none"><li>• Victory Hall (RR) – end of Meeting</li></ul> <p><b>PUBLIC PARTICIPATION</b></p>	
334/19	<p><b>Sandhills Nursery, Springhill Lane</b> Residents thanked the Parish Council for its objection submission to the District Council and asked that the following issues were relayed back to the District Council to ensure that they are fully aware of the current situation.</p> <p><b>Drainage</b> Unapproved works are continuing which pose a serious health and safety issue regarding the disposal of effluent, and if not corrected, it is understood that permission will be refused by the Environment Agency.</p> <p><b>Access</b> The current access being used for building works was originally given permission with a condition that it is used for a residential dwelling only.</p> <p><b>Retrospective Application</b> Residents understand that since the end of the consultation period, a further amendment has been added to the plans to include solar panels.</p> <p><b>Asbestos</b> There appears to be serious anomalies with the records of the demolition of the original barn but residents appreciate this is not a District Council issue. They will continue to follow this matter up with the original parties concerned.</p> <p><b>Advertising</b> The developer has advertised a number of Opening Days, two of which fall on a Saturday.</p>	

Residents have requested that as the Nursery only has permission to open on weekdays, the District Council's Enforcement Officer should refuse permission for these two days.

### **Liability Insurance**

Residents felt that the developer may encounter difficulty in obtaining the necessary insurance due to the potential health, safety and environmental issues currently present.

The Chairman responded to the issues raised and the following points were noted:

- The planning application may be ready for the April Committee Meeting but residents will be kept fully informed in advance of the date. A member of the public will have the opportunity to speak for 5 minutes prior to the application being heard. As the Committee Room is currently part of the District Council's refurbishment plan, a smaller room will have to be used but a monitor will be used to relay the proceedings outside of the room. The Chairman suggests that residents hold a meeting prior to the date of the Committee Meeting to discuss any new concerns or to update all current issues.
- The Chairman is attempting to identify exact numbers of children attending and the full quota of employees.
- The Chairman has concerns regarding the inadequate traffic assessment and will be ensuring that Highways are aware of the numbers of children attending, the number of employees and the narrowness of Springhill Lane in its entirety.
- The Chairman will be meeting with the Planning Officer and David Pattison and will ensure that all issues and concerns are raised and investigated thoroughly, particularly in view of the potential health and safety hazards of the current drainage system.
- The Chairman said that the developer has been told that if he continues with the work prior to the application being heard, it will be at his own risk and the Chairman confirmed he will speak to officers regarding the situation whereby if the Nursery opens prior to the application being heard, what the possible consequences of this may be.
- The Chairman stressed that the Planning Officer will be judging the application on planning issues only and will be able to make a judgement to identify any weaknesses should the application be refused and go to Appeal.

335/19

### **COUNTY COUNCIL REPORT**

County Cllr Mrs Wilson updated the meeting on the situation regarding the additional funding she had been allocated for the Division and said that she would be meeting with Mark Keeling on 25 March to discuss matters further.

#### **Gullies**

Parish Council to provide an accurate list of blocked gullies which regularly flood. On receipt of this list, prices will be calculated and possibly some contribution from the Parish Council will be required.

#### **Seisdon Quarry**

County Cllr Mrs Wilson advised that an extension of time has been granted until July with restoration works possibly completed by the end of December 2019. The landfill site is closed at present. Weight restriction signs are ready to be erected.

#### **Grit Bins**

The broken bin on Showell Lane will not be replaced and the supply of grit throughout the division is being reviewed.

#### **Pot Holes**

Ongoing

JL

336/19	<p><b>POLICE REPORT</b> Received and circulated.</p>	
337/19	<p><b>PLANNING</b> <b>CURRENT PLANNING APPLICATIONS</b> There were none</p> <p><b>APPLICATIONS CONSIDERED MID-MEETING</b> There were none</p> <p><b>APPLICATIONS GRANTED</b> App No: 18/00766/FUL – Extensions 14 Springhill Park App No: 18/00891/FUL – Extensions Orton Lodge App No: 18/01014/FUL – Agricultural Buildings Brookfield Farm</p> <p><b>APPLICATIONS REFUSED</b> App No: 18/00412/FUL – Replacement Dwelling Robins Nest Farm App No: 18/00764/FUL – Extensions/detached garage Springhill Cottage</p> <p><b>APPLICATIONS PENDING</b> App No: 18/00930/FUL – Change of use Veterinary Clinic – Castlecroft Road App No: 18/00997/FUL – Revisions to approved scheme – 108 Springhill Lane App No: 19/00048/FUL – Retrospective Nursery application – Springhill Cottage (Sandhills)</p> <p><b>OTHER PLANNING MATTERS</b> <b>Appeal: Land Adj. 62 Springhill Lane – Replacement Dwelling</b> Further information has been sent to the Planning Inspectorate regarding the demolition of the dwelling.</p>	
338/19	<p><b>MATTERS ARISING FROM MINUTES</b> <b>Dimmingsdale Bridge</b> Advertising materials posted on bridge – now reported</p>	
339/19	<p><b>9 Springhill Park</b> Work is progressing on the dwelling.</p>	
340/19	<p><b>Community Speedwatch</b> Cllr Mrs Kim Williams to be asked to update on situation regarding CSW permanent signage</p>	KW
341/19	<p><b>Fly Tipping</b> Tyres on Railway Walk</p>	
342/19	<p><b>Springhill Park Footpaths</b> Ongoing</p>	
343/19	<p><b>Log Reports February 2019</b> <b>Castlecroft Playing Field</b> The Chairman agreed to check if the new bin had now been installed.</p> <p><b>Village Green</b> Nothing to report</p> <p><b>The Roughts/Bus Shelters</b> Nothing to report</p>	RR

344/19	<b>Bus Service – Lower Penn</b> Cllr Lewis said that he had experienced difficulty in ascertaining details of the service from the operator and the Chairman said he would make enquiries into this.	RR
345/19	<b>Horse Rider Warning Signs</b> Cllr Marsh to arrange a site meeting with Highways to discuss location of services	DM
346/19	<b>Small Works within the Parish</b> If there are any areas of the parish that would meet the criteria required, Probation would be happy to assist.	
347/19	<b>BT Red Telephone Box</b> Cllr Waltho agreed to check documentation to ensure that the electricity supply has now been disconnected. Posters displayed advertising that the box is now owned by the Parish Council. Cllr Marsh to ascertain what work needs to be carried out to improve the appearance of the box.	RW DM
348/19	<b>Railway Walk</b> Issues currently reported to Baggeridge Ranger: <ul style="list-style-type: none"> <li>▪ Broken fencing Greyhound Lane and Langley Road</li> <li>▪ Lop and thin trees on north side of Railway Walk from bridge at Greyhound Lane to Market Lane</li> <li>▪ Motorbikes/quads continue to use the Railway Walk</li> </ul>	
349/19	<b>Public Footpath Sign/Stile – Jacobs Ladder</b> Replacement stile now provided – no further action required	
350/19	<b>Land Registration Victory Hall</b> Ongoing.	
351/19	<b>Damaged Road Sign – Dene Road</b> Cllr Marsh agreed to contact the sign makers about this.	DM
352/19	<b>Langley Road Damaged Speed Signs</b> Damaged signs now replaced – Parish Council thanked County Cllr Mrs Wilson for her involvement in resolving this matter.	
353/19	<b>Stolen Post Box – Langley Road</b> Clerk to contact Royal Mail to ascertain if a replacement will be provided	Clerk
354/19	<b>Notice Board Radford Lane</b> This had been damaged and had now been removed. Cllr Marsh agreed to arrange for replacement post.	DM
355/19	<b>Street Scene Quotation</b> Quotation requested for cleaning the gutters along Market Lane, Dimmingsdale Road and Penstone Lane – not yet received. The Chairman agreed to follow this up.	RR
356/19	<b>Severn Trent Bore Hole – Dimmingsdale</b> Cllr Lewis reported that work had now started but did not appear to be too disruptive at present.	
357/19	<b>CORRESPONDENCE</b> None received	
358/19	<b>ANY OTHER BUSINESS</b> <b>National Litter Pick Day</b>	

<p><b>359/19</b></p>	<p>To be organised by Cllrs Reade, Lewis and Marsh – between 22 March and 23 April</p> <p><b>ACCOUNTS</b>  Details of the Council's bank accounts as at 27 February 2019 were given to the meeting.</p> <p>It was proposed by Cllr Marsh and seconded by Cllr Lewis and carried that the following accounts be paid and cheques were signed accordingly:</p> <table border="0"> <tr> <td>Mrs J Footman</td> <td>Clerk's Qtrly Salary</td> <td>£1,191.75</td> </tr> <tr> <td>DBS Ltd</td> <td>Quarterly Fees</td> <td>£24.00</td> </tr> <tr> <td>HMRC</td> <td>PAYE/Employers NIC</td> <td>£67.76</td> </tr> </table> <p>It was agreed that Cllr Waltho is registered as a third signatory for cheque payments and the bank mandate to be amended accordingly. Cllr Waltho agreed to complete a Personal Details form and bring to next meeting in order that this registration can be completed.</p>	Mrs J Footman	Clerk's Qtrly Salary	£1,191.75	DBS Ltd	Quarterly Fees	£24.00	HMRC	PAYE/Employers NIC	£67.76	<p><b>RR/JL/DM</b></p> <p><b>Clerk Clerk Clerk</b></p> <p><b>RW</b></p>
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<p><b>360/19</b></p>	<p><b>ANY ISSUES ARISING FROM DISTRICT COUNCIL REPORT</b></p> <ul style="list-style-type: none"> <li>▪ District Council's Budget now set – Total tax bill based on a band D property is £1,679 per annum per household, of which £140 is allocated to District and Parish Councils.</li> <li>▪ South Staffordshire recently won a national Silver award for best practice and work.</li> <li>▪ Refurbishment works continuing and a monitor will be available for Planning Committee Meetings.</li> </ul>										
<p><b>361/19</b></p>	<p><b>Victory Hall Trustees</b>  The Clerk granted dispensation for those Parish Councillors who are also Trustees of the Victory Hall to speak and vote as required.  The AGM was held on 25 January 2019 and a new committee was selected – Chairman Robert Reade. The main focus of this meeting was to determine the priorities relating to the upkeep and maintenance of the Hall. It was agreed that the new Treasurer, Mr Martin Smith, would compile a report looking at ways to make savings on current outgoings. A further meeting was held in February to follow up these issues and it was agreed that works were urgently required to repair leakages, the Hall porch and the guttering followed by additional repairs caused by these leaks.</p>										
<p><b>362/19</b></p>	<p><b>FINANCIAL RISK ASSESSMENT</b>  Nothing to report</p>										
<p><b>363/19</b></p>	<p><b>SECTION 17</b>  Nothing to report</p>										
<p><b>364/19</b></p>	<p><b>DATE OF NEXT MEETING</b>  <b>AGM</b> - Thursday 4 April 2019 commencing at 7.15pm  Followed by April Parish Council Meeting</p>										
<p><b>Signed:</b></p>	<p>..... <b>Chairman</b></p>										
<p><b>Date:</b></p>	<p>.....</p>										

