

LOWER PENN PARISH COUNCIL

PARISH COUNCIL MEETING

6 JUNE 2019

PRESENT:

Cllr N Cox - Chairman
 Cllr Mrs Beccy Southall – Vice Chair
 Cllr S Bradley
 Cllr Ms N Davies
 Cllr R Reade – District Councillor
 Cllr Mrs C Taylor
 Cllr R Waltho

District Councillor D Kinsey
 PCSO Gill Murphy
 Members of the Public

Minute No		Action
77/19	<p>APOLOGIES Received from Cllr Mrs Brazenell, Cllr Manoharan and District & County Cllr Mrs Wilson</p>	
78/19	<p>MINUTES Proposed by Cllr Mrs Taylor and seconded by Cllr Cox and carried that the minutes of the Annual Council Meeting held on 16 May 2019 be signed as a true and correct record incorporating two amendments from the April Parish Council Meeting.</p>	
79/19	<p>POLICE REPORT – 04.04.19 – 06.06.19 PCSO Gill Murphy attended the meeting and distributed a Police Report covering the above period. She advised that there had been an increase in theft of tools from vans and van theft, particularly in Dimmingsdale and Langley Road areas and that vehicle crime is a top priority for the local police team. There had also been a number of speed enforcement visits carried out and she said that the Community Speedwatch Team was a valuable asset to the police in terms of highlighting problem areas and times. The Chairman asked if Staffordshire Police’s Twitter account could link with Lower Penn’s Facebook page, in order to report relevant incidents for this area. Two areas of concern were identified, namely the waterworks gateway and Langley Road lay-by and PCSO Murphy agreed to arrange for these to be monitored.</p>	
80/19	<p>PUBLIC PARTICIPATION – MATTERS DISCUSSED</p> <ul style="list-style-type: none"> ▪ Sandhills Nursery, Springhill Lane ▪ New Accesses ▪ Clearance of Weeds – Springhill Park ▪ Veterinary Clinic – Castlecroft Road ▪ Picnic Area – Langley Road ▪ Post Box – Langley Road ▪ Septic Tank No. 62 Springhill Lane ▪ No. 9 Springhill Park ▪ Lloyds Bank – Wombourne 	

81/19	<ul style="list-style-type: none"> ▪ Langley Road Lay-by <p>COUNTY COUNCIL REPORT Update on Seisdon Quarry required.</p>	VW
82/19	<p>PLANNING CURRENT PLANNING APPLICATIONS There were none</p> <p>APPLICATIONS CONSIDERED MID-MEETING There were none</p> <p>PLANNING PERMISSION GRANTED App No: 19/00220/FUL – Conservatory Langley Hall Farm, Market Lane with conditions App No: 19/00027/FUL – Replacement Barn The Lindens Penstone Lane – with conditions</p> <p>APPLICATIONS PENDING App No: 19/00048/FUL – Retrospective Nursery application – Springhill Cottage (Sandhills) App No: 19/00326/FUL – Extensions Gorran Haven, Radford Lane</p> <p>OTHER PLANNING MATTERS Appeal: Land Adj. 62 Springhill Lane – Replacement Dwelling – awaiting decision</p> <p>MATTERS ARISING FROM MINUTES</p>	
83/19	<p>Sandhills Nursery</p> <ul style="list-style-type: none"> ▪ Signage – Chairman to speak to Enforcement Officer regarding size and amount of signage on site ▪ Gavin Williamson MP – the Chairman reported on the MP’s draft response to the nursery development and said that Mr Williamson has offered to hold a public meeting to discuss this further. The Chairman agreed to arrange this as soon as possible. ▪ Retrospective Planning Application – Cllr Reade advised that Planners are still waiting for certain information and that the application may be heard in July or possibly August. ▪ Highways – County Cllr Mrs Wilson forwarded information received from County Highways regarding the accesses already constructed and currently under construction at No. 58, neither of which have received permission. It was agreed a letter would be sent requesting clarification on the wording ‘adoption’ contained within this information. Cllr Ms Davies also pointed out that if adoption does take place then a Section 38 Agreement is required to be signed by both the developer and Highways. ▪ Section 215 – Nos. 62 Springhill Lane (septic tank) and No. 9 Springhill Park – The Chairman said following his previous conversations with the Enforcement Officer, he would contact him again regarding this issue. ▪ Weekend Working – Cllr Bradley advised that he had reported the issue of early start working to the District Council. 	Clerk Chair/ RR
84/19	<p>Veterinary Clinic/Boarding Kennels – Castlecroft Road It was reported that following planning approval for a veterinary clinic, the owners are now proposing to open boarding kennels, an outside exercise yard and a grooming parlour within the next two weeks. District Cllr Reade said that he was unaware of any further planning applications to cover these additions and would speak to the Planning Department about this</p>	RR

85/19	<p>Springhill Park It was reported that a number of residents had spent a great deal of time clearing weeds etc. from the roads and footpaths in Springhill Park and it was agreed a letter of thanks would be sent to them for carrying out this work.</p>	Clerk
86/19	<p>Picnic Area – Langley Road It was reported that the area was heavily overgrown with weeds and nettles and the Clerk was asked to contact the Baggeridge Ranger about this. Some tree cutting work carried out by bridge.</p>	Clerk
87/19	<p>Stolen Post Box – Langley Road Reply from Royal Mail advising that they are currently assessing the previous usage of the box and that a replacement may be provided within 10-18 weeks. It was agreed that Royal Mail is contacted regarding the re-siting of a box in Market Lane, where it would be more useful.</p>	Clerk
88/19	<p>Closure of Lloyds Bank Wombourne Residents asked if the proposed closure could be advertised on the Council’s Facebook page in order to obtain support for its retention.</p>	BS
89/19	<p>Lay-by – Langley Road Residents were concerned regarding the ongoing problems associated with this area which have previously been reported and it was agreed a letter would be sent to the District Council asking if consideration could be given to providing covert cameras in this location.</p>	Clerk
90/19	<p>Speedwatch Team Cllr Mrs Southall advised that she had spoken to Michelle Shaker who is in the process of obtaining contact details of existing team members. It was also noted that a training session for new councillors will be arranged and that Cllr Mrs Southall will find out the cost of providing ‘Community Speedwatch’ signs for Market Lane.</p>	BS
91/19	<p>Poor Broadband Service Cllr Mrs Southall reported that she had received complaints from residents in Dirtyfoot Lane, Langley Road, Pool Hall and Springhill Park – information to be sent to Paul Chatwin.</p>	Clerk
92/19	<p>Defibrillator Cllr Mrs Taylor advised that she had received information from a number of sources regarding the provision of defibrillators and that she was in the process of ascertaining whether possible funding grants for this are available. The meeting discussed possible sites for this unit and it was agreed to discuss further at the next meeting.</p>	CT
93/19	<p>Pot Holes/County Council Issues A link has been provided on the Council’s Facebook page to report any problems for pot holes or highway issues using ‘My Staffs’ app.</p>	
94/19	<p>Drain and Gulley Jetting – Lower Penn Information received from County Cllr Mrs Wilson on this issue.</p>	
95/19	<p>Log Reports May 2019 Castlecroft Playing Field Cllr Bradley confirmed that a new dog waste bin has now been provided.</p> <p>Village Green Residents have now refilled the planters and the hanging baskets are ready. Cllr Bradley agreed to arrange to hang the baskets and carry out a risk assessment as soon as possible.</p> <p>The Roughts/Bus Shelters</p>	SB

	Nothing to report	
96/19	Horse Rider Warning Signs Cllr Mrs Southall and Cllr Reade agreed to make enquiries regarding the provision of these signs and the involvement required by the County Council.	BS/ RR
97/19	BT Red Telephone Box It was reported that all electricity services had been disconnected and the Parish Council would now consider what the unit can be utilised for.	All
98/19	Railway Walk Issues currently reported to Baggeridge Ranger: <ul style="list-style-type: none"> ▪ Broken fencing Greyhound Lane and Langley Road ▪ Lop and thin trees on north side of Railway Walk from bridge at Greyhound Lane to Market Lane ▪ Motorbikes/quads continue to use the Railway Walk ▪ Picnic Area overgrowth 	
99/19	Land Registration Victory Hall Ongoing – matter being discussed with the Legal Department at the District Council.	RR/RW
100/19	Damaged Road Sign – Dene Road Cllr Mrs Taylor agreed to report back on this.	CT
101/19	Notice Board Radford Lane This had been damaged and had now been removed. Replacement post required.	BS
102/19	Damaged/missing Road Sign Market Lane road sign knocked over – reported ref: 4154490 – to be followed up	Clerk
103/19	Damaged Street Light – Springhill Lane Reported to County Council – Ref: MREP-142062-2740	
104/19	Nomination for Co-option to Standards & Resources Committee Nomination sent for Cllr Mrs Taylor	
105/19	Bus Service Cllr Reade advised that the service is being funded for 2 years only but this could be extended if passenger uptake is justified. He said that routes can be flexible and agreed to obtain details of current usage so that the service can be further advertised if necessary.	RR
	ANY OTHER BUSINESS	
106/19	Database (NC) The Chairman agreed to speak to Lorraine Foulkes regarding the publishing of councillors' details for internal circulation.	Chair
107/19	Environmental Group (SB) Cllr Bradley suggested the formation of an Environmental Group involving residents to cover issues within the parish, such as tree planting, litter picking, articles, surveys, enhancing some areas to increase wildlife, bat boxes, etc. Residents agreed this was an excellent idea and Cllr Bradley said he would advertise this on the Council's Facebook page.	SB
108/19	Advertise Council's Facebook Page (KB) Cllr Mrs Brazenell asked if the Council's Facebook page could be advertised more widely to attract more members.	BS
109/19	ACCOUNTS	

Details of the Council's bank accounts were given to the meeting.

Bank Mandate

Cllrs Ms Davies and Mrs Brazenell were in the process of arranging the alterations to the Mandate to include Cllr Mrs Brazenell as a third signatory.

**ND/
KB**

Audit – 2018/19

All relevant audit documents are now displayed on the Parish Council's web page for public inspection for a period of 30 working days between 05/06/2019 and 16/07/2019 and a notice will be displayed on the notice boards advising where this information can be found.

ND/BS

It was proposed by Cllr Reade and seconded by the Chairman and carried that the following accounts be paid and cheques were signed accordingly:

BG Ground Maintenance	May Account	£330.00
Mrs J Footman	Clerk's Quarterly Salary	£1191.75
HMRC	PAYE/Employers NIC	£65.00
Mrs J Footman	Clerk's Petty Cash	£250.00

**Clerk
Clerk
Clerk
Clerk**

110/19 FINANCIAL RISK ASSESSMENT

2018/19 Audit completed and displayed

111/19 ANY ISSUES ARISING FROM DISTRICT COUNCIL BUSINESS

None reported

112/19 SECTION 17

Cllr Bradley to carry out a risk assessment regarding the hanging baskets.

SB

113/19 DATE OF NEXT MEETING

Thursday 4 July 2019 at 7.15pm

Signed: **Chairman**

Date:

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