

# LOWER PENN PARISH COUNCIL

## PARISH COUNCIL MEETING

4 JULY 2019

### PRESENT:

Cllr N Cox - Chairman  
 Cllr Mrs Beccy Southall – Vice Chair  
 Cllr S Bradley  
 Cllr Mrs K Brazenell  
 Cllr Ms N Davies  
 Cllr R Manoharan

District & County Cllr Mrs V Wilson  
 District Councillor D Kinsey  
 PCSO J Buzzard  
 Members of the Public

Minute No		Action
114/19	<p><b>APOLOGIES</b>                      Received from Cllr Mrs C Taylor, Cllr R Reade and Cllr R Waltho</p>	
115/19	<p><b>MINUTES</b>                      Proposed by Cllr Bradley and seconded by Cllr Ms Davies and carried that the minutes of the Council Meeting held on 6 June 2019 be signed as a true and correct record.</p>	
116/19	<p><b>POLICE REPORT – 03/06/19 – 03/07/19</b>                      PCSO Jamie Buzzard attended the meeting and distributed a Police Report covering the above period. He advised that there had been a number of incidents of theft tools from work vans and this remains a top priority for the local police team. There had also been an increase in residential burglaries and attempts and two incidents of vehicle crime which are all being investigated. He noted the concerns regarding speeding issues, in particular Langley Road, Springhill Lane and Market Lane and said that in his opinion a SID would be beneficial in the Market Lane area.                      The meeting then discussed the Staffordshire Smart Alert system which is still in operation although messages are now sent by text unless otherwise requested. PCSO Buzzard said that he would be prepared to hold a police surgery to enrol any new members if required.</p>	
117/19	<p><b>Open Meeting</b>                      The Chairman said that all future Parish Council Meetings will be open for public contribution at any time to allow residents to make relevant comments or convey information they may have on a particular issue.</p> <p><b>PUBLIC PARTICIPATION – MATTERS DISCUSSED</b></p> <ul style="list-style-type: none"> <li>▪ Victory Hall</li> <li>▪ Sandhills Nursery, Springhill Lane</li> <li>▪ 9 Springhill Park</li> <li>▪ Clearance of Weeds – Springhill Park</li> <li>▪ Septic Tank No. 62 Springhill Lane</li> </ul>	

	<ul style="list-style-type: none"> <li>▪ Pot Hole – Victory Hall Car Park</li> <li>▪ Poor water quality – Penn/Lower Penn</li> </ul>	
118/19	<p><b>COUNTY COUNCIL REPORT</b></p> <ul style="list-style-type: none"> <li>▪ <b>Staffordshire 100 Doing Our Bit:</b> Cllrs Mrs Brazenell and Ms Davies agreed to attend this event on 8 July 2019 with Cllr Mrs Wilson.</li> <li>▪ <b>People Helping People:</b> Cllr Mrs Wilson explained the County Council's initiative and the various scenarios this could include.</li> <li>▪ <b>Seisdon Quarry:</b> The Seisdon quarry is due to cease operation at the end of July. A judicial review of the Shipley quarry has been requested by residents.</li> </ul>	KB/ND
119/19	<p><b>PLANNING</b></p> <p><b>CURRENT PLANNING APPLICATIONS</b></p> <p><b>App No: 19/00234/FUL Replacement of existing 25m tower with upgraded 30m tower 6 no. antennas, installation of 7 equipment cabinets and relocation of existing 0.6m diameter dish to be located on new tower – Wolverhampton Rugby Football Club</b> The Council has concerns over the increased height of the proposed tower and the effect it will have on local residents. Cllr Manoharan agreed to check if relevant notices have been posted.</p> <p><b>App No: 19/00493/FUL 1<sup>st</sup> floor Extension over garage and side 2 storey extension – 65 Springhill Lane</b> The Council has no objection in principle, providing it complies with all relevant planning policies.</p> <p><b>App No: 19/00520/FUL 2 storey side extension – 49 Springhill Park</b> The Council has no objection in principle, providing it is in keeping with nearby properties and complies with all relevant planning policies.</p> <p><b>APPLICATIONS CONSIDERED MID-MEETING</b> There were none</p> <p><b>PLANNING PERMISSION GRANTED</b> App No: 19/00326/FUL – Extensions Gorran Haven, Radford Lane – 27 June 2019</p> <p><b>APPLICATIONS PENDING</b> App No: 19/00048/FUL – Retrospective Nursery application – Springhill Cottage (Sandhills)</p> <p><b>OTHER PLANNING MATTERS</b> Appeal: Land Adj. 62 Springhill Lane – Replacement Dwelling – Appeal Dismissed</p> <p><b>MATTERS ARISING</b></p>	<p>Clerk</p> <p>RM</p> <p>Clerk</p> <p>Clerk</p>
120/19	<p><b>Victory Hall</b></p> <ul style="list-style-type: none"> <li>▪ <b>Structural Survey:</b> the meeting asked if a structural survey had been carried out and if so, could this be made available to view. Cllrs Reade and Waltho also to provide an update on the upkeep of the Hall for discussion at the September Parish Council Meeting.</li> <li>▪ <b>Pot Hole – Car Park:</b> it was recorded that a very large pot hole was evident on the car park.</li> <li>▪ <b>Land Registration –</b> Being discussed with District Council's Legal Department</li> </ul>	<p>RR/RW</p> <p>RR/RW</p>
121/19	<p><b>Sandhills Nursery</b></p> <p>A comprehensive list of issues had been received from Mr Cartwright which had been circulated to the Parish Council. An update on this application had also been received from Lorraine Fowkes which was read</p>	

	<p>to the meeting. It was agreed that a response to this and other issues would be compiled by Cllr Mrs Southall and the Clerk.</p> <ul style="list-style-type: none"> <li>▪ <b>Asbestos:</b> to be followed up regarding alleged falsification of documentation.</li> <li>▪ <b>Retrospective Planning Application</b> – This is likely to be heard at September Planning Committee Meeting</li> <li>▪ <b>Highways</b> – County Cllr Mrs Wilson confirmed that the unplanned, unpermitted work undertaken on the public highway by the developer outside the addresses must be made good and to a standard acceptable to Highways. It was also noted that the County Council is considering legal action for the illegal occupation and excavation of the public highway.</li> <li>▪ <b>Foul Water Drainage:</b> As the current situation is classed as a temporary measure by the Environment Agency, enquiries to be made with District Council as to whether STW have been contacted as a matter of urgency as a major consultee.</li> <li>▪ <b>Transport Assessment:</b> Response from Highways still awaited.</li> <li>▪ <b>Signage/Floodlighting:</b> No planning applications received and inadequate information on portal.</li> <li>▪ <b>Solar Panels:</b> Further information and detailed specifications and output required.</li> <li>▪ <b>Nursery Fun Day – 27 July 2019:</b> Planning application states the site will only be open on weekdays – can it be opened as a Fun Day without planning permission?</li> <li>▪ <b>Springhill Cottage:</b> Concerns regarding the none compliance of access work</li> <li>▪ <b>62 Springhill Lane (septic tank):</b> retrospective planning application awaited</li> <li>▪ <b>Dwelling adj to 62 Springhill Lane:</b> Appeal refused – therefore green belt should be reinstated.</li> <li>▪ <b>Badger Sett:</b> no response to Cllr Bradley’s query.</li> <li>▪ <b>Enforcement List:</b> no details of current enforcement actions are listed on the District Council’s Enforcement list</li> </ul> <p>County Cllr Mrs Wilson agreed to enquire whether a meeting with an officer from Highways and Cllr Bradley could be arranged. District Cllr Kinsey said he would continue to personally address all the above issues to officers at the District Council.</p>	<b>BS/ Clerk</b>
<b>122/19</b>	<p><b>Section 215 No. 9 Springhill Park</b> – Cllr Reade reported that he had spoken to David Pattison regarding this who will respond to the Council in due course.</p>	<b>VW DK</b>
<b>123/19</b>	<p><b>Weed Clearance – Springhill Park</b> Clerk to thank Mr &amp; Mrs Whitehouse for their help in clearing a large area of weeds and residents of the Park were also encouraged to clear the area outside their own property.</p>	<b>Clerk</b>
<b>124/19</b>	<p><b>Poor Water Quality – Lower Penn/Penn areas</b> It was reported that there had been a large number of complaints regarding the quality of the water and the Chairman agreed to follow this issue up with Severn Trent Water.</p>	<b>NC</b>
<b>125/19</b>	<p><b>Veterinary Clinic/Boarding Kennels – Castlecroft Road</b> Planning application for proposals to open boarding kennels, an outside exercise yard and a grooming parlour not yet received. District Cllr Reade to follow this up with Planning Dept.</p>	<b>RR</b>

126/19	<p><b>Picnic Area – Langley Road</b> Cllr Manoharan to check if clearance work has been carried out.</p>	
127/19	<p><b>Stolen Post Box – Langley Road</b> Will be re-installed in its original location within 10-18 weeks.</p>	RM
128/19	<p><b>Lay-by – Langley Road</b> To be kept under observation</p>	
129/19	<p><b>Community Speedwatch</b></p> <ul style="list-style-type: none"> <li>▪ Proposed by Cllr Cox and seconded by Cllr Ms Davies and carried that the Parish Council will order a second Speedwatch gun at a cost of £254.</li> <li>▪ District Cllr Kinsey agreed to make enquiries as to whether the District Council will supply CSW printed high visibility jackets</li> <li>▪ CSW signs for Market Lane- £19.88 per sign plus £200 for installation. County Cllr Mrs Wilson agreed to request a breakdown of the installation cost.</li> <li>▪ District Council has purchased 5 SIDs, one for each of the 5 localities. Parishes have been invited to nominate 2 locations for consideration. It was agreed Market Lane (where speed limit alters) and Springhill Lane (past Cricket Club where road narrows). Cllr Mrs Southall to complete nomination form. The Parish Council thanked Mr Keith Dunton for attending and providing information and advice on preferred areas.</li> </ul>	BS DK VW BS
130/19	<p><b>Poor Broadband Service</b> Ongoing</p>	NC/BS
131/19	<p><b>Defibrillator</b> Cllr Mrs Taylor and District Cllr Kinsey to discuss this matter further.</p>	
132/19	<p><b>Drain and Gulley Jetting – Lower Penn</b> To be kept under observation.</p>	CT/DK
133/19	<p><b>Log Reports June 2019</b> <b>Castlecroft Playing Field</b> Nothing to report</p>	
	<p><b>Village Green</b> Hanging baskets provided by Mr Saunders, now hung by Cllr Bradley. Thanks to Mr Saunders</p>	
	<p><b>The Roughs/Bus Shelters</b> Nothing to report</p>	
134/19	<p><b>Horse Rider Warning Signs</b> Nothing to report</p>	
135/19	<p><b>BT Red Telephone Box</b> Nothing to report</p>	CT/RM
136/19	<p><b>Railway Walk</b> Issues currently reported to Baggeridge Ranger:</p> <ul style="list-style-type: none"> <li>▪ Broken fencing Greyhound Lane and Langley Road</li> <li>▪ Lop and thin trees on north side of Railway Walk from bridge at Greyhound Lane to Market Lane</li> <li>▪ Motorbikes/quads continue to use the Railway Walk</li> <li>▪ Picnic Area overgrowth</li> </ul> <p><b>Damaged Road Sign – Dene Road</b></p>	

137/19	Cllr Mrs Taylor agreed to report back on this.	
	<b>Notice Board Radford Lane</b>	CT
138/19	Cllr Manoharan agreed to ascertain the original position of the damaged sign.	
	<b>Damaged/missing Road Sign</b>	RM
139/19	Market Lane road sign knocked over – reported ref: 4154490/4160831. Cllr Manoharan to check if this has now been reinstalled at the bottom of the Lane.	
	<b>Bus Service</b>	RM
140/19	Community Transport has advised that there have been no registered users from Lower Penn, despite the service being advertised.	
	<b>Environmental Group</b>	
141/19	Cllr Bradley advised that the 1 <sup>st</sup> meeting of the group would be held on <b>Thursday 18 July 2019 at 7.15pm in the Victory Hall</b> and encouraged as many residents and councillors to attend. Cllr Manoharan also agreed to speak to the volunteers who had expressed an interest in litter picking to attend. It was proposed by Cllr Mrs Brazenell and seconded by Cllr Cox and carried that the cost of the room hire at £34.00 would be covered by the Parish Council. Cllr Bradley also said that a Senior Ranger from the Saltwells Reserve would be attending. District Cllr Kinsey advised that the District Council will provide high visibility jackets and the Street Scene Team will collect any litter bags. Cllr Ms Davies advised that if the council was interested in purchasing bat boxes, then these are priced between £9.00 and £25.00.	RM
	<b>CORRESPONDENCE</b>	
	<b>County Council Statement of Community Involvement</b>	
142/19	Information sent to Parish Council and comments are invited by 24 July 2019 – to be sent to Clerk for collation.	All
	<b>ANY OTHER BUSINESS</b>	
	<b>Warstones Brook – Fallen Tree Trunk</b>	
143/19	Clerk to report	Clerk
	<b>Newsletter</b>	
144/19	Produced by Cllr Mrs Brazenell for copying and distribution.	
	<b>Car Parking Village Green</b>	All
145/19	It was reported that cars were blocking the Village Green on occasions and preventing farm traffic to and from Dirtyfoot Lane. Cllr Mrs Brazenell agreed to ascertain the name of the company working at The Malthouse and let the Clerk have this information for follow up.	KB/ Clerk
	<b>ACCOUNTS</b>	
146/19	<b>Bank Mandate</b> Confirmation received that the change to the Bank Mandate had now been approved, adding Cllr Mrs Brazenell as the third signatory.	
	The Clerk reported that due to an administrative error, cheque nos. 200659 (£250.00) and 200657 (1191.75) had been withdrawn and that following discussion with Cllr Ms Davies and Cllr Reade (signatories), it had been agreed that these could be re-issued mid-meeting.	
	It was proposed by Cllr Mrs Brazenell and seconded by Cllr Bradley and carried that the following account be paid and a cheque was signed accordingly: BG Ground Maintenance      June Account      £270.00	
	Cllr Ms Davies reported that due to an oversight, the Clerk had not been paid the correct amount based on the terms of her contract since April 2011. Having checked the Parish	Clerk

Council's contractual obligations with DBS (Accountant) Ltd, it was agreed that a back payment of £3430.00 would be paid to the Clerk and a cheque was signed accordingly.

**FINANCIAL RISK ASSESSMENT**

Clerk's contract verified

**147/19 ANY ISSUES ARISING FROM DISTRICT COUNCIL BUSINESS**

None reported

**148/19 SECTION 17**

Nothing to report

**149/19 DATE OF NEXT MEETING**

Thursday 5 September 2019 commencing at 7.15pm

**150/19**  
**Signed:** ..... **Chairman**

**Date:** .....

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