

LOWER PENN PARISH COUNCIL

PARISH COUNCIL MEETING

5 DECEMBER 2019

PRESENT:

Cllr N Cox - Chairman
 Cllr Mrs B Southall
 Cllr Ms N Davies
 Cllr R Reade
 Cllr Mrs C Taylor

County/District Cllr Mrs V Wilson
 District Cllr D Kinsey
 P.C's Vernon and Hughes
 Members of the Public

Minute No		Action
268/19	<p>APOLOGIES Received from Cllr Bradley, Cllr Mrs Brazenell, Cllr Manoharan and Cllr Waltho</p>	
269/19	<p>MINUTES Proposed by Cllr Mrs Taylor and seconded by Cllr Ms Davies and carried that the minutes of the Council Meeting held on 7 November 2019 be signed as a true and correct record.</p>	
270/19	<p>DECLARATION OF INTERESTS Cllr Cox declared an interest in a business called Little Pippins and said that Little Pippins is not a nursery. He declined to make any further comment.</p>	
271/19	<p>POLICE REPORT 5 November – 4 December 2019 Received and circulated. PC's Vernon and Hughes attended the meeting and said that there had been an attempted burglary on Showell Lane and an incident of unknown persons accessing an empty property on Springhill Lane during the past month. Residents were encouraged to follow Staffordshire Police on Twitter and Facebook and report any suspicious incidents via 101, either by telephone or on-line. Cllr Mrs Taylor reported on a break-in that had occurred in Market Lane last night.</p>	
272/19	<p>COUNTY COUNCIL REPORT County Cllr Mrs Wilson reported on the following: Planning Overview Meeting The Chairman of the District Council's Planning Committee, Terry Mason, has agreed to hold a meeting to allow Parish Councillors to gain a better understanding of the role of the Planning Committee. The Chairman, Cllr Mrs Taylor and Cllr Manoharan expressed an interest in attending and the Clerk was asked to advise County Cllr Mrs Wilson accordingly.</p> <p>Drains The drains outside No 108 Springhill Lane have not been cleared and County Cllr Mrs Wilson is following this matter up.</p>	<p>Clerk</p> <p>VW</p>

	<p>Seisdon Quarry Lorries are continuing to use the quarry and a resident reported that it was opened and working on a Sunday recently. County Cllr Mrs Wilson advised that an enforcement notice will be served tomorrow and that she would follow up the report of Sunday working.</p>	VW
273/19	<p>Speeding Issues/Community Speedwatch Cllr Mrs Taylor reported that there had been an increase in traffic as well as speeding issues throughout the parish over recent months and police officers advised they would arrange for the speed van to be used for spot checks whenever possible.</p>	
	<p>The Meeting was advised that the Community Speedwatch team had not carried out any visits this month due to bad weather conditions. Cllr Mrs Southall agreed to chase up the CSW signs for Market Lane.</p>	BS
	<p>PUBLIC PARTICIPATION</p>	
274/19	<p>Sandhills Nursery Residents expressed their concerns regarding the following issues:</p> <ul style="list-style-type: none"> ▪ The possible provision of a 106 Agreement and its consequences ▪ Drainage scheme still not agreed – this is delaying the District Council’s final report ▪ Potential use of access road (permission for which was originally granted for a domestic dwelling)– can the District Council ensure that it is only to be used by the Nursery or No. 58 and should never be used for future developments. ▪ Potential links to new housing proposals contained within the Local Plan. ▪ Discrepancies between applications – original approved plan does not include hammerhead road, large increase in size of land, play area, fencing, changes to car park, lighting and signage, all of which are included in the revised plan 00048 awaiting consideration. ▪ The wording in the title of the application has been changed – is this of importance? ▪ The address of the nursery is incorrect <p>Councillor Reade advised that the adoption of the road has been refused and that he would ensure that all the above issues are checked again by the Planning Department.</p> <p>Residents were advised that a response had been sent to the District Council regarding the VSC Report submitted by the Developer.</p>	RR
275/19	<p>Road Sign – Market Lane This was reported missing – Clerk to contact District Council</p>	Clerk
276/19	<p>Dimmingsdale Sub-Station It was reported that a number of contractors’ lorries were travelling along Showell Lane and the Clerk was asked to report this to the Site Manager.</p>	Clerk
277/19	<p>PLANNING</p> <p>CURRENT PLANNING APPLICATIONS App No: 19/00048/FUL Change of Title – Sandhills Nursery Springhill Lane No Comment required</p> <p>App No: 19/00441/UNDEV – Caravan at The Lindens Penstone Lane Will be reviewed early 2020</p> <p>APPLICATIONS PENDING App No: 19/00048/FUL – Retrospective Nursery application – Springhill Cottage (Sandhills) App No: 19/00656/FUL – Single storey extension – Springhill Cottage App No: 19/00187/FUL – Change of Use of Stable Block – 229 Castlecroft Road App No: 19/00768/FUL Extensions ‘Inglenook’ Langley Road</p>	

278/19	<p>LOCAL PLAN Open meeting held on Thursday 5 December 2019 between 6.00pm and 7.00pm prior to the Parish Council Meeting to enable all information to be viewed. Residents were encouraged to submit their responses before the end of the consultation date of 12/12/19.</p> <p>It was proposed by Cllr Ms Davies and seconded by Cllr Mrs Taylor and carried that Cllr Waltho be asked to submit a draft response on behalf of the Parish Council. The Clerk confirmed a number of emails regarding the Local Plan had been received and that given the time constraints of this issue, these had been responded to mid-meeting.</p> <p>All site locations and information are also available to view on the District Council's website and residents can register for further information and alerts by completing the form found on: https://www.sstaffs.gov.uk/planning/local-plans-recent-news.cfm or email localplans@sstaffs.gov.uk</p>	RW
279/19	<p>MATTERS ARISING Pavements – Springhill Park Residents were encouraged to continue to report any road/footpath defects or incidents of people being hurt due to the poor condition of the footpaths.</p>	
280/19	<p>Land adjacent to Springhill Cottage Site (No 58) Further waste was in evidence and Cllr Ms Davies agreed to monitor the situation.</p>	ND
281/19	<p>No 9 Springhill Park It was reported that the owner has been asked by the Enforcement Officer to submit a schedule of works and the relevant time frame and that this will continue to be monitored.</p>	
282/19	<p>No 62 Springhill Lane (Jays Farm) Property now sold and Enforcement will be contacting the new owner regarding permission for the septic tanks.</p>	
283/19	<p>Flooding Market Lane This had been reported to Highways – Clerk to chase.</p>	Clerk
284/19	<p>Overgrown Hedges Gun Site: Cllr Reade to follow this up Langley Road: Clerk to follow this up Springhill Lane: Clerk to follow this up</p>	RR Clerk Clerk
285/19	<p>Victory Hall Trustees It was agreed that a Standing Order be made to allow parish councillors who are also trustees of the Victory Hall dispensation to speak on all matters relating to the Hall at Parish Council Meetings. This dispensation will run until the end of the municipal year.</p> <p>Land Registration – Being discussed with District Council's Legal Department</p>	Clerk
286/19	<p>Poor Water Quality – Lower Penn/Penn areas Nothing to report</p>	
287/19	<p>Stolen Post Box – Langley Road Nothing to report</p>	
288/19	<p>Poor Broadband Service Nothing to report</p>	
289/19	<p>Defibrillator</p>	CT

<p>290/19</p>	<p>Cllr Mrs Taylor reported that as the electricity supply in the telephone box has been disconnected, she is currently looking at other suitable sites and alternatives.</p> <p>Log Reports November 2019</p> <p>Castlecroft Playing Field Cllr Bradley to provide a draft plan of the area with current suggestions and this would be circulated to all councillors for further discussion. It was also agreed that Cllr Bradley and volunteers would approach neighbouring properties to ascertain their views and ideas on the suggestions for improving the Playing Field.</p> <p>Village Green Nothing to report.</p> <p>The Roughts/Bus Shelters Nothing to report</p>	<p>SB</p>
<p>291/19</p>	<p>Horse Rider Warning Signs Ongoing.</p>	
<p>292/19</p>	<p>BT Red Telephone Box Nothing to report</p>	
<p>293/19</p>	<p>Railway Walk All items reported to Baggeridge Ranger.</p>	
<p>294/19</p>	<p>Notice Board Radford Lane Cllr Mrs Southall advised that replacement of the board was in hand.</p>	<p>BS</p>
<p>295/19</p>	<p>Bus Service Cllr Reade advised that although only 1 passenger was currently using this service, the service would continue to be provided at the present time.</p>	
<p>296/19</p>	<p>Parish Council Web Site Cllr Mrs Southall gave a brief overview of the proposals for the new web site being produced by Bluelight Design (www.lowerpennpc.co.uk), and the following points were agreed:</p> <ul style="list-style-type: none"> ▪ Photo/s of Lower Penn to be obtained ▪ Tabs along the top of the page for Councillor Details, Minutes & Agendas, Events, Accounts and Victory Hall. ▪ Councillors' signatures on DPI forms would be removed and also addresses could be removed if required – Clerk to collate information for Bluelight Design. ▪ Both the Chairman and the Clerk's phone numbers and email addresses to be included ▪ Bluelight Design would be asked to carry out uploads/updates ▪ Cllr Reade to speak to the District Council regarding confidentiality of DPI forms. 	<p>BS</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>RR</p>
<p>297/19</p>	<p>Verge Maintenance – Street Scene Team Ryan Taylor from the Street Scene Team to attend February 2020 PC Meeting.</p>	
<p>298/19</p>	<p>Free Tree Offer Reply to be sent to District Council advising that Lower Penn Parish Council will support this initiative and councillors to consider suitable sites for this project.</p>	<p>All</p>
<p>299/19</p>	<p>CORRESPONDENCE – Received and Circulated</p> <ul style="list-style-type: none"> ▪ Closed Churchyards Report ▪ Restriction on Publicity prior to Elections information ▪ Parish Councillor Remuneration 	

300/19

ACCOUNTS

It was proposed by Cllr Reade and seconded by Cllr Ms Davies and carried that the following accounts be paid and cheques were signed accordingly:

SSDC	Election Expenses	£1679.60
Clerk	Reimb for Bank Transfer Bluelight Design (Stage 1)	£250.00
Clerk	Reimb for Bank Transfer Phoenix Web Solutions	£100.00
Clerk	Quarterly Salary + 1 month pro rata payment	£1602.75
DBS (for HMRC)	Quarterly PAYE/NIC Payment	£121.85
Clerk	Qtrly Office Accommodation, heating, lighting, storage	£105.00
Clerk	Petty Cash Payment	£250.00

301/19

ANY ISSUES ARISING FROM DISTRICT COUNCIL BUSINESS

District Cllr Reade advised that planning permission has now been approved for the new hub within the District Council's offices and that some disruption is likely. He also said that the Council's finances were in a healthier position at the present time. All other information is contained within above minutes.

302/19

FINANCIAL RISK ASSESSMENT

Nothing to report

303/19

SECTION 17

Nothing to report

304/19

DATE OF NEXT MEETING

Thursday 6 February 2020 commencing at 7.15pm

Signed: **Chairman**

Date:

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